



Rules for loading and dispatch of goods

at

Production sites operated by Akzo Nobel Surface Chemistry AB

The following rules apply with respect to dispatch and transport of whole and single consignments of goods manufactured by an Akzo Nobel site and purchased on FCA basis by an Akzo Nobel Buyer.

FCA means that the Buyer is contracting the forwarder and all transport documentation is to be issued and signed by or on behalf of the Buyer. Akzo Nobel will not sign any transport documents on behalf of the Buyer.

Buyer has the duty to observe laws and regulations concerning transportation of chemical products and dangerous goods. These regulations clearly state that the Buyer's transporters must have a safety adviser for transportation of dangerous goods.

Buyer will see to it that contracted transporters and their drivers have requisite education according to current legislation concerning transportation of chemical products including dangerous goods. Buyer also confirms that the transportation equipment used will fulfil the demands in the legislation on transportation of dangerous goods. The driver will ensure that the goods are loaded securely on the truck by being present during the entire loading operation.

Akzo Nobel's prevailing rules and routines at each Akzo Nobel site should be followed and it is the duty of Buyer to make sure that the drivers are informed of the established rules and routines before arriving to the site. Buyer's transporter shall also follow ADR regulations, chapter 1.10 (SECURITY PROVISIONS).

The drivers should understand either the local language or English when handling loading operations at Akzo Nobel site.

Drivers should announce their arrival at the Akzo Nobel site gate and obtain clearance to enter before entering. Akzo Nobel site specific rules are given upon entrance and the driver shall be prepared to confirm in writing that he has read and understood the rules.

Specific rules and routines for transporters who perform transportation within the Akzo Nobel sites are available in the following languages: Swedish, Estonian, Czech, Turkish, German, Finnish, English, French, Russian, Spanish, Italian, Dutch, Hungarian, French, Latvian, Lithuanian and Polish

Driver should have full covering clothing, helmet and glasses.

When required also an ADR certificate security check will be done by Akzo Nobel.

Driver should also have a reference number of the consignment to be collected.

For bulk consignments, a cleaning certificate should be presented including information of which type of product that was latest transported prior to the loading at the Akzo Nobel site. If the cleaning certificate shows product not allowed prior to loading and/or that too long time has elapsed since cleaning, Akzo Nobel will inform the Buyer and await Buyer's decision in order to continue the loading.

The personnel responsible for dispatch at each Akzo Nobel site have got the right to inspect the transporter's vehicle and equipment, and also examine and make sure that the driver has requisite competence.

Alcohol and other drugs are strongly prohibited and drivers should be prepared to be tested. If Akzo Nobel points out any failure in connection with the handling of goods and the Buyer's transporter does not attend to given remarks, Akzo Nobel has the right to immediately stop the loading operation and turn away the vehicle. A deviation report is written and Buyer's responsible personnel are duly informed. Furthermore, Buyer undertakes to promptly report to Akzo Nobel's safety adviser all accidents and near-accidents that occur in connection with loading, unloading, handling and transportation of dangerous goods produced by Akzo Nobel that are performed on the Buyer's account.
